

Name:		Department:			Degree Completion Deadline (5 years from date of hire):	
School for Pre-requisite(s):				Pre-requisite(s) Completion Date:		
School for Degree Program:		Style of Program:		Classroom	Online	Hybrid
Graduation Date:						
Year 1 ( _____ to _____ )	Year 2 ( _____ to _____ )	Year 3 ( _____ to _____ )	Year 4 ( _____ to _____ )	Year 5 ( _____ to _____ )		
<ul style="list-style-type: none"> <li>• If Clinician 1: Complete Nursing Residency Program               <ul style="list-style-type: none"> <li>• Receive 3 credits towards BSN</li> <li>• Focus should be primarily on establishing clinical skills</li> <li>• Establish Milestone Tool within 6 months of hire</li> <li>• Educational Assistance available per HR Policy 301</li> <li>• Determine pre-requisite needs and programs available if required</li> <li>• Explore programs and confirm application deadlines</li> <li>• Enter Academic Progression as Professional Development goal</li> </ul> </li> </ul>						

Meeting 1: RN and ANM/NM/Leader Check Point Date: \_\_\_\_\_

- On Track based on review of evidence of course completion
- Off Track
- Update Milestone Tool with new expectations
- Update Tracking Spreadsheet with new completion date and plan

If degree completion date will be past deadline with revised Milestone Tool:

- Contact Employee Relations for review and support re: Policy 701

Notes:

RN Signature: \_\_\_\_\_

ANM/NM/Leader Signature: \_\_\_\_\_

Meeting 2: RN and ANM/NM/Leader Check Point Date: \_\_\_\_\_

- On Track based on review of evidence of course completion
- Off Track
- Update Milestone Tool with new expectations
- Update Tracking Spreadsheet with new end date and plan

If degree completion date will be past deadline with revised Milestone Tool:

- Contact Employee Relations for review and support re: Policy 701

Notes:

RN Signature: \_\_\_\_\_

ANM/NM/Leader Signature: \_\_\_\_\_