

# Competency Verification Record

## University of Virginia Health System

### 12 Lead Electrocardiogram Nonrapid Lead Placement

Employee Name: \_\_\_\_\_ Employee ID #: \_\_\_\_\_ Date: \_\_\_\_\_

Competency Statement:

Evaluator:

Method of validation (circle one):

DO	Direct Observation – Return demonstration or evidence of daily work.
T	Test: Written or oral assessments, surveys or worksheets, passing grade on a CBL test.
S	Simulation
C	Case Study/ Scenarios: Create/share a story of a situation then ask questions that capture the nature of the competency that is being referenced.
D	Discussion: Identify questions related to a competency and ask orientee to provide an example of their real-life experiences.
R	Reflection: A debriefing of an actual event or a discussion of a hypothetical situation.
QI	Quality Improvement Monitoring: Audits or compliance checks on actual work or documentation to ensure the competency is completed.
N/A	If the specific product or process step is not used in the respective area or by the respective role, then this step is deemed N/A.

**Note:** This Competency Verification Record is **not** a required part of the permanent personnel record. This form is to be used as a guide for competency check off only; **the Annual Competency Record is used to document competency.** (If competency validation occurs away from the unit, this form can be completed by the validator; the signed form can then be presented to the unit NEC or manager as evidence of competency. The Annual Competency Record is then signed indicating that the competency was validated).

Demonstrated Skill Behaviors for Competency (Critical Behaviors in Bold)	Method of Validation	Evaluator's Initials
Prepare <ul style="list-style-type: none"> <li>• Check two patient identifiers</li> <li>• Explain procedure to patient</li> <li>• Provide privacy</li> <li>• Place patient in a supine position or semi-recumbent position of approximately &lt;45 degrees</li> <li>• Prepare patients skin as needed</li> </ul>		
Lead placement Identify standard lead placement, place limb leads electrodes as follows: <ul style="list-style-type: none"> <li>• Left arm near wrist</li> <li>• Left leg near ankle</li> <li>• Right arm near wrist</li> <li>• Right leg near ankle</li> </ul> Identify standard precordial lead placement, place precordial electrodes as follows: <ul style="list-style-type: none"> <li>•</li> </ul>		

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**Critical Elements:**

**References:**

*Competency Verified by:*

\_\_\_\_\_ Date: \_\_\_\_\_  
 Evaluator's Name (printed)                      Evaluator's signature