

FY 2025 Nursing, MA, PCT Required EDUCATION for Ambulatory areas. All items must be completed by June 30, 2025 unless otherwise specified

**Note: If the education is not required or applicable to your workplace, please disregard the item.**

Digital Workday Module Name	Target Audience			Priority Drivers	Target Area
	Nursing (RN, LPN)	Medical Assistants (MA)	Patient Care Tech (PCT)		
"Hazardous Medication: Safe Handling"  <b>Digital Workday Module</b>	√	√	√	Medical Center Policy: Handling of Hazardous Medications	Required for all staff who administer, prepare, or care for patients receiving hazardous medications.
"Controlled Substances: Medication Use Process and Chain of Custody Management"  <b>Digital Workday Module</b>	√	N/A	N/A	Medical Center Policy: Controlled Substance	All nurses who use Pyxis to access controlled substances.
Annual Preceptor Training  <b>Digital Workday Module</b>	RN	LPN	N/A	Relias preceptor modules	All RN preceptors upon completion of the Preceptor Essentials Course are required to do 2hr of annual training in order to qualify for preceptor pay.
	√	N/A			
RN Warfarin Management – Ambulatory: UVA Health Medical Center  <b>Digital Workday Module</b>	√	N/A	N/A	Clinical Practice Guideline	Any RN who performs anticoag nurse visits
"Malignant Hyperthermia Awareness and Response"  <b>Digital Workday Module</b>	√	√	N/A	Clinical Practice Guideline  Medication Safety, Quality, and Compliance	The Malignant Hyperthermia module is required for all staff in inpatient, emergency, procedural and operative areas who care for patients <b>before, during, or after procedures</b> where <b>succinylcholine</b> or <b>inhaled anesthetics</b> may be administered. This applies to staff at the following UVA locations: <ul style="list-style-type: none"> <li>• University Medical Center</li> <li>• Emily Couric Clinical Cancer Center</li> <li>• Battle Building</li> <li>• Outpatient Surgical Center</li> <li>• Orthopedic Center Ivy Road</li> <li>• Monroe Endoscopy</li> <li>• Other assigned locations</li> </ul>

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CDC Learning: You Call the Shots Modules: <ul style="list-style-type: none"> <li><i>Immunization: You Call the Shots-Module One-General Best Practice Guidelines for Immunization – 2023</i></li> <li><i>Immunization: You Call the Shots-Module Ten-Storage and Handling – 2025</i></li> <li><i>Immunization: You Call the Shots-Module Eighteen-Vaccine Administration</i></li> </ul>	√*	N/A	N/A	Clinical Practice Guideline	All Clinics that administer vaccines * Each clinic requires a Vaccine Champion & a Backup Vaccine Champion who completes the full set of modules
“Vaccines for Children (VFC)”: <a href="https://www2.cdc.gov/nip/isd/ycts/mod1/courses/vfc/ce.asp">https://www2.cdc.gov/nip/isd/ycts/mod1/courses/vfc/ce.asp</a>	√*	N/A	N/A	Clinical Practice Guideline	*Vaccine Champion and Backup Vaccine Champion who’s Clinics participate in VVFC
<b>Regulatory and Accreditation-Required Annual Education</b>					
<b>Note: This is not inclusive of all education that may be required for specialty certification or renewal within your department (examples: dialysis, baby-friendly)</b>					
<i>“Caring for the Metabolic and Bariatric Surgery Patient”</i> <b>Digital Workday Module</b>	√	√	√	Accreditation Requirement, annual.	All nursing and clinical support staff caring for bariatric surgery patients.
<i>“UVA Health System Total Joint Replacement Center”</i> <b>Digital Workday Module</b>	√	√	√	Total Joint Replacement Certification annual requirement	Anyone who is involved in pre, post, or care specific to joint replacement
<i>“Heart Failure”</i> <b>Digital Workday Module</b>	√	N/A	N/A	Heart Failure Certification annual requirement	All nurses who care for adult patients actively being treated for heart failure.
<i>“Infant Feeding Policy”</i> <b>Digital Workday Module</b>	RN	LPN	N/A	Baby Friendly requirement	Those who provide prenatal breastfeeding education are to complete this <i>Baby Friendly</i> requirement every other year (Pediatric clinics excluded).
	√	N/A			

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Required Annual Clinical Labs Education					
Note: This is in addition to the skills competencies required for point of care testing (POCT) specific to your unit/clinic as identified on the annual competency form					
<i>"iSTAT ABG/VBG/Electrolytes"</i>  Digital Workday Module	√	√	√	CAP Laboratory annual accreditation requirement	All staff trained to obtain ABG/VBG/Electrolytes specimens and use the iSTAT instrument for blood gases. The modules should be assigned before initial training, at six months at one year, and then annually thereafter.
KEY: √=required N/A=Not applicable					

New employees who began employment prior to April 1, 2025 are required to complete the competencies listed above.  
 (If hired April 1, 2025 or after, the OCA form and Unit Competency Records serve as the required competency documents).