**Digital Module (CBLs) Assignments for New Hires with Due Dates**

**(Last updated – March 7, 2025)**

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| **Digital Module Name** | **Due Dates** |
| **SECTION 1: Assigned by the EPIC Group** |  |
|  All appropriate Epic Digital Modules for the staff member’s job description | 1st week of hire |
| **SECTION 2: Point of Care Laboratory (Assigned by NPDS)** |  |
|  POCT – Color Blindness Test (all staff who perform POCT)  | 1st week of hire |
|  Siemens Rapid Point 405/500 Sample Preparation and Analysis (staff who use ABG)  | 1st week of hire |
| **SECTION 3: Assigned Automatically by HR** |  |
| **All Staff:** |  |
| **Mandatory UVA Health Training:** |  |
| Welcome to UVA Health | 2 weeks from hire |
| DEI and Cultural Competence Compliance | 2 weeks from hire |
| Virginia State Employee Safety and Disaster Awareness Training | 2 weeks from hire |
| Effective Health Communication  | 2 weeks from hire |
| Privacy and Information Security | 2 weeks from hire |
| **Mandatory UVA Medical Center Training:** |  |
| Bloodborne Pathogens and Infection Control | 2 weeks from hire |
| Corporate Compliance | 2 weeks from hire |
| Quality and Safety | 2 weeks from hire |
| Hand Hygiene UVA Health | 2 weeks from hire |
| **Mandatory UVA Training:** |  |
| Preventing and Addressing Discrimination, Harassment, and Retaliation (PADHR) – General Training | 2 weeks from hire |
| Preventing and Addressing Discrimination, Harassment, and Retaliation (PADHR) – Supervisor and Faculty Training | 2 weeks from hire |
| Not on Our Grounds – Responsible Employee (Title IX) | 2 weeks from hire |
| **Kronos Non-Exempt Team Member Training** |  |
| Kronos Non-Exempt Team Member Training – Nonexempt team members only | 3 weeks from hire |
| **SECTION 4: Assigned by NPDS** |  |
| **All Nurses Ambulatory and Inpatient (including LPNs and CNSs):** |  |
| Introduction to PolicyTech | 1st week of hire |
| Administration of Blood and Blood Components and Blood Transfusion Safety Time Out(Inpatient & select Ambulatory Departments: Emily Couric Infusion Center, Pantops Infusion Center, Breast Care Infusion Center, Augusta Infusion Center, Kidney Center, West Complex) | 6 weeks |
| Controlled Substances: Medication Use Process and Chain of Custody Management  | 6 weeks |
| Advance Care Planning (ACP) Basics | 6 weeks |
| Hazardous Medications: Safe Handling | 6 weeks |
| Local Anesthetic Systemic Toxicity (LAST) (Inpatient, ED, Peri-op, and Procedure RNs) | 6 weeks |
| Medical Gas Safety: Digital | 6 weeks |
| Introduction to Medication Management | 2 weeks |
| Mandatory MRI Safety Training: Level 1 Personnel | 6 weeks |
| Pyxis MedStation ES  | 1st week of orientation |
| Suicide Prevention UVA Health Medical Center (includes Case Managers) | 6 weeks |
| **Inpatient Nurses (including CNSs):** |  |
| Escalation of Care Process for Inpatient RNs | 6 weeks |
| Preparing a Patient for the Operating Room (OR)  | 6 weeks |
| Sepsis-Updated Guidelines, Workflows, and Screening  | 6 weeks |
| **Inpatient CNAs and PCTs:** |  |
| Hazardous Medications: Safe Handling | 6 weeks |
| Glucose Management for Diabetic Patients on Subcutaneous Insulin: Role of the HUC/CNA/PCT | 6 weeks |
| Medical Gas Safety  | 6 weeks |
| Mandatory MRI Safety Training: Level 1 Personnel | 6 weeks |
|  Suicide Prevention UVA Health Medical Center (includes Case Managers)  | 2 weeks |
| **Inpatient EMT & Companions** |  |
|  Suicide Prevention for UVA Health Medical Center  | 2 weeks |
| **Ambulatory Medical Assistants & PCTs:** | 6 weeks |
| Hazardous Medications: Safe Handling | 6 weeks |
| Glucose Management for Diabetic Patients on Subcutaneous Insulin: Role of the HUC/CNA/PCT | 6 weeks |
| Medical Gas Safety  | 6 weeks |
| Mandatory MRI Safety Training: Level 1 Personnel | 6 weeks |
|  Suicide Prevention UVA Medical Center | 2 weeks |
|  **Medical Assistant Only**: Introduction to Medication Management | 6 weeks |
| **Travelers Only (Inpatient & Ambulatory):** |  |
|  BeSafe Events | 2 weeks |
|  Specimen Acceptance / Rejection Criteria | 2 weeks |
|  Zoll AED3 and R Series Defibrillator | 2 weeks |
|  Clinical Alarm Management | 2 weeks |

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Updated: 1/31/2025: NPDS

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